

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, February 23, 2015 at 7:00PM
Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Bonnie Cortese, Recording / Asst. Bd. Sec.	<input type="checkbox"/>	<input type="checkbox"/>

**Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. **Amanda Rex / Angela Tobash** - MS Students presenting "What's So Cool About Manufacturing"
2. **Ronald Rabenold** - MS - Environmental Hikes - Extending the 5th Grade Classroom

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report - *Mrs. Bowman*
4. Lehigh Memorial Library Report - *Mrs. Nothstein*
5. Legislative Policy Committee of PSBA Report - *Mr. Almer*
6. Title I Advisory Committee Report - *Mrs. Bowman*
7. CCTI Report - *Mr. Yenser*
8. CLIU Report - *Mr. Wentz*
9. Student Representative Report - *Britani Graver*
10. Solicitor's Report - *Attorney William Schwab*
11. Building/Grounds Report - *Mr. Wentz*
12. LCCC - *Mr. Stern*
13. Academic Affairs Committee Report - *Mrs. Bowman*
14. Policy Committee Report - *Mrs. Bowman*
15. Athletic Committee Report - *Mr. Wentz*
16. Wellness Committee Report - *Mr. Almer*

VII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the January 26, 2015, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for January 2015.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 1,261,473.45
--Benefits	\$ 544,641.12
--Payroll (January)	\$ 1,806,200.36
--Payroll (February)	\$ 1,272,759.55
--Debit Card	\$ 749.80
Food Service Fund	\$ 57,082.86
Capital Reserve	\$ 186,560.25
Athletic Fund	\$ 22,737.57
Capital Proj. Fund	\$ 187,924.88
Total	\$ 5,340,129.84

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

1. BARRY ISETT & ASSOCIATES, INC. -

Stadium (see attachment) \$4,897.00

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. EI ASSOCIATES -

Elementary Center (see attachment) \$ 335.20

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. EI ASSOCIATES -

Middle School Renovation Project \$29,690.50

(see attachment)

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. EI ASSOCIATES -

High School Renovation Project \$26,437.34
(see attachment)

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. QUANDEL -

Middle School, High School and all \$11,000.00
Construction projects (see attachment)

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. BARRY ISSETT & ASSOCIATES, INC. -

Pump Station improvements \$1,302.30

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. JMSI ENVIRONMENTAL -

Middle School Asbestos Abatement \$4,389.25
Project Mgmt. associate air monitoring
As outline on the invoice attachment through 2-15-2015.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Capital Project Fund
 - 4. Food Service Fund

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to refund Occupational Tax payment for year 2014 in the amount of \$137.50 to Lauri Remaley.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to refund Occupational Tax payment for year 2014 in the amount of \$275.00 to Jesse A. Shellhammer.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve the Audit Report for Fiscal Year Ending June 30, 2014.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to release the retainage in the amount of \$9,012.30 as the third and final payment to Sargent Enterprises, Inc. for the completion of the East Penn Elementary School Asbestos Abatement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve the following change orders with Sargent under the Middle School Abatement Project:
Locker Room ceiling removal, increase of \$20,600.00
Blackboard removal, decrease of \$20,575.00

(Enc. 12- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ upon recommendation of the Building and Grounds Committee to purchase the Administration Access control, Video & Intercom System from CSI Integrated Security & Communications for the Administration Building under the state contract PEPPM, base price \$46,614.00 Option \$2,699.05 for a total of \$49,313.05 to be paid out of the Capital Equipment Budget.

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

L. MOTION by _____, SECONDED by _____ upon recommendation of the Building and Grounds Committee, to award the Lawn Mowing Service Contract per the attached tabulation sheet.

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____ to approve Michele Kirsch and Debra Rakos to attend the 2015 Conference for PA Kindergarten Teachers in Harrisburg, PA, March 2-3, 2015, at a cost not to exceed \$1,100.00. Funding provided through the Ready to Learn Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____ to approve the following football coaches: Tom McCarroll, Brian McHale, Tim McCarroll, Charles Sterling, Steve Hluschak, and Tom Gable to attend the 2015 Notre Dame Coaches Clinic on March 26 - 28, 2015 at a budgeted cost not to exceed \$500.00.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve **Rebecca Tite, June Potts, and Kelli Costenbader** to attend the PA Excellence in eLearning Forum at the Valley Forge Casino Resort, King of Prussia, March 26 & 27, 2015. Total cost of registration, mileage, tolls, and meals not to exceed **\$1,070.00** to be paid by the curriculum budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve **Craig Reichl** to attend the PA Department of Education Data Summit, Hershey, PA, March 23 - 25, 2015. Total cost for registration, mileage, and lodging not to exceed **\$400.00** to be paid by the curriculum and high school budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve **David Perkins** to attend the PMEA Annual State Conference and All-State Ensemble, Hamburg, PA, March 26-28, 2015. Total cost for registration, meals and travel not to exceed **\$319.40**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel -

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2014-2015 Substitute** list pending clearances.

[Enc. 15 - Purple]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2014-2015 and 2015-2016** school years per enclosure.

[Enc. 16 - Purple]

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Michael Feifel** - March 7 - May 1, 2015 / Vietnam War
 2. **Catherine Hontz** - May 18 - June 12, 2015 / Reading Clinical Practicum
 3. **Erica Pagotto** - Program of Study: Wilkes Univ. - MS Educational Development and Strategies
 4. **Erica Pagotto** - June 23 - 29, 2015 / Reading Across the Curriculum
 5. **Erica Pagotto** - July 29 - August 4, 2015 / Meaningful Activities to Generate Interesting Classrooms

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to accept the intent to retire for **Marie Reese**, Paraprofessional assigned to Shull-David Elementary, effective August 1, 2015. Marie was hired January 22, 1990.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve hiring two Business Ed./Technology certified teachers for Adult Education Computer courses: Computer Education Classes, four sessions per class at a contracted hourly rate of pay. Classes to begin in April 2015.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following professional employee for tenure:
1. **Kenneth Eck, Jr.** - Middle School Teacher - hired 1/24/2012

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **MS K'Nex Team Members (L. Steigerwalt)** - March 24, 2015 (8:30 a.m. - 2:15 p.m.) - to travel to CLIU 21 for the K'Nex Competition.
 2. **HS Scholastic Scrimmage (S. Leitzel)** - March 25, 2015 (8 a.m. - 12 p.m.) - to travel to Weatherly School District to compete in the Carbon County Academic Bowl.
 3. **FR Grade 3 (L. Zimmerman, A. Rheinhardt)** - April 29, 2015 (8:45 a.m. - 2:45 p.m.) - to travel to Quiet Valley Historical Farm for a PTO field trip.
 4. **MS 5 White Team (C. Knappenberger)** - Sometime in May 2015 (7:45 a.m. - 2 p.m.) - to travel to Jim Thorpe for class field trip.
 5. **EP/FR Grade 3 (L. Zimmerman / M. Barilla)** - May 4, 2015 (8:45 a.m. - 2 p.m.) - to travel to Mauch Chunk Lake Park for the Envirothon.
 6. **MS Grade 5 (C. Knappenberger)** - May 5, 2015 (8:10 a.m. - 2 p.m.) - to travel to Mauch Chunk Lake Park for the Envirothon.
 7. **MS Grade 6-8 (C. Knappenberger)** - May 6, 2015 (8:10 a.m. - 2 p.m.) - to travel to Mauch Chunk Lake Park for the Envirothon.
 8. **MA Grade 2 (A. Boyle / K. Stahler)** - May 19, 2015 (8:45 a.m. - 2 p.m.) - to travel to Lehigh Gap Nature Center for a PTO field trip.
 9. **FR Kdg. (S. Maloney / M. Scimera)** - May 21, 2015 (8:30 a.m. - 2 p.m.) to travel to Crayola Experience for their PTO field trip.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 17 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- C. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following student: **Student #55362.**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Act 34 booklet for the project known as "New Primary/Elementary Center".

(Enc. 18 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Lehighon Boys Basketball Parents (C. Schaeffer)** - March 1, 2015 (4 - 7 p.m.) to use the HS cafeteria for the Lehighon Boys Basketball banquet.
 2. **East Penn PTO (N. Cotterman)** - March 28, 2015 (8 a.m. - 3:30 p.m.) to use the EP multi-purpose room, playground and upper field for their Spring Fling.
 3. **LAHS Girls Soccer (R. Emmert)** - April 5 - May 24, 2015 (Noon - 4 p.m.) to use the HS soccer game field and practice field for skills camp
 4. **Lehighon Band (P. Smith)** - April 19, 2015 (1:30 - 5 p.m.) to use the MS auditorium and band room for a Band Concert.
 5. **LAHS Soccer Booster Club (R. Emmert)** - April 26, 2015 (8 a.m. - 5 p.m.) to use the HS and MS available fields and the HS foyer to hold a soccer tournament.
 6. **Palmerton PreSchool (S. Mertz)** - May 21, 2015 (5:30 - 7:30 p.m.) to use the MS auditorium to hold graduation.
 7. **Lehighon Football (T. McCarroll)** - June 27, 2015 (9 a.m. - 12:30 p.m.) to use the HS stadium, practice field, and soccer field to hold a Passing Scrimmage.
 8. **Lehighon Football (T. McCarroll)** - June 29 - July 1, 2015 (9 a.m. - 1:30 p.m.) to use the stadium and practice fields (access to HS gym in inclement weather) to hold a Youth Football Camp.
 9. **LHS Soccer Booster Club (R. Emmert)** - July 11, 2015 (8 a.m. - 5 p.m.) to use the HS soccer field and practice field to hold a soccer tournament.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2nd reading and adoption of the following Lehighon Area School District Policies:

1. #246 - Student Wellness

(Enc. 19 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the community event between Lehighon Borough and our District Title I staff promoting community/parent involvement, to be held **Thursday, June 18, 2015 (5-8 p.m.)** at the Lehighon Community Pool. Needed funding to be paid through Title I, 2014-2015. Rain date - Friday, June 19, 2015.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the Top 10% Banquet on May 20, 2015 at 6:30 p.m. to be held at the Franklin Twp. Fire Co.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Lehigh Area School District and Alvernia University for the purpose of providing experiential learning for Education students for the 2014-2015 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
(Enc. 20 - Yellow)

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the regular meeting on
Monday, March 23, 2015.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

LEHIGHTON AREA SCHOOL DISTRICT

Jonathan J. Cleaver, Superintendent
Timothy M. Tkach, Coordinator of Curriculum, Instruction and Grant Writing
1000 Union Street, Lehigh, Pennsylvania 18235
Telephone: 610-377-4490 Fax: 610-577-0032

"Partnering with students, families, and community to provide opportunities for life-long success through academic excellence and individual growth in a safe and supportive environment."

SUBSTITUTE CANDIDATES

February 23, 2015

2014-2015 School Year

Professional:

BEERS, Nakea
THOMAS, Anthony

Support:

"Educating together to prepare our students for life's journey."

"Commitment to Excellence"

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ATHLETIC HIRES February 23, 2015

ATHLETIC HIRES 2014-2015:

Kyle Hunter	-	Baseball, Assistant - Two stipends divided three ways
James Farano		
Jacob Molchany	-	Spring Game Manager
Ronald Rabenold	-	Spring Game Manager
Michael Snyder	-	Spring Game Manager
Greg Kosciolk	-	Spring Game Manager

ATHLETIC HIRES 2015-2016:

Jennifer Tracy	-	Cross Country, Assistant
Stephen Hluschak	-	Football, Assistant (V)
Matthew Kosciolk	-	Football, Assistant (V)
James Gurka	-	Football, Assistant (JV)
Brian McHale	-	Football Assistant (JV) - Three stipends divided between next four coaches
Tim McCarroll		
Benjamin Tkach		
Simon Tkach		
Richard Bennett	-	Football, Assistant (MS)
Deb McKain	-	Field Hockey, Assistant (MS)
Jo Ann Schoenberger	-	Field Hockey, Assistant (MS)
Joseph Zarelli	-	Boys' Soccer, Assistant
Ronald Rabenold	-	Boys' Soccer, Assistant (MS)
Jacob Molchany	-	Boys' Soccer, Assistant (MS)
Samantha Hughes	-	Girls' Soccer, Assistant
Terry Haberman	-	Volleyball, Assistant
Alexa Jones	-	Volleyball, Assistant

VOLUNTEERS - (2015-2016):

Tom Gable	-	Football
Michael Lusch	-	Football
Charles Sterling	-	Football
David Conway	-	Football

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