

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board

Monday, July 27, 2015 at 7:00PM

Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Melissa Wagner, Recording Secretary	<input type="checkbox"/>	<input type="checkbox"/>

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. SHINE Program- Lindsey Miller
2. Be a Hero Program - Gary Smiley

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report - *Mrs. Bowman*
4. Leighton Memorial Library Report - *Mrs. Nothstein*
5. Legislative Policy Committee of PSBA Report - *Mr. Ahner*
6. Title I Advisory Committee Report - *Mrs. Bowman*
7. CCTI Report - *Mr. Yenser*
8. CLIU Report - *Mr. Wentz*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
12. Academic Affairs Committee Report - *Mrs. Bowman*
13. Policy Committee Report - *Mrs. Bowman*
14. Athletic Committee Report - *Mr. Wentz - Presentation*
15. Wellness Committee Report - *Mr. Ahner*

VII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the June 22, 2015, regular meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Minutes of the July 15, 2015, workshop meeting.

(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area Middle School Activities Fund for June 2015.

(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 2,457,442.03
--Benefits	\$ 548,160.08
--Payroll (June)	\$ 1,472,172.33
--Debit Card	\$ 637.94
Food Service Fund	\$ 89,024.64
Capital Reserve	\$ 18,217.10
Athletic Fund	\$ 40,680.28
Capital Proj. Funds	\$ <u>27,944.00</u>
Total	\$ 4,654,278.40

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

<u>1. Barry Isett & Associates, Inc. -</u>	
Stadium (May 1-May 31, 2015)	\$54,125.51

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. Recommended by Barry Isett & Associates, Inc. and Quandel for payment to CMG of Easton, Inc.-

Stadium (May 27, 2015-June 30, 2015) \$125,600.00

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. EI Associates:

High School (June 1-30, 2015) \$10,975.00
Bid Phase 50% Complete

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. EI Associates:

High School (June 1-30, 2015) \$23,047.50
Construction Doc Phase 100% Complete

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. EI Associates:

Middle School (June 1-30, 2015) \$12,475.00
Construction Doc Phase 100% Complete

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. EI Associates:

Elementary (June 1-30, 2015) \$69,965.00
Design Development 79.5% Complete

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. Quandel:

Middle School, High School and
All Construction Projects
(June 1-30, 2015)

\$4,750.00

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

6. JMSI:

JMSI Environmental Middle School Asbestos Abatement project design. Billing for asbestos abatement project management and associated air monitoring as outlined on the invoice attachment June 29-July 16, 2015.

Invoice #0715-18

Total \$10,825.00 less the 3%

Amount to pay \$10,500.25

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Capital Project Fund
 - 4. Food Service Fund

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the Agreement between the Lehigh Area School District and Carbon Lehigh Intermediate Unit #21 to participate in the Discovery Education Streaming Basic which provides Discovery Streaming Digital Video Library in conjunction with Lehigh Valley PBS/WLVT Channel 39. The cost to the District is **\$1,003.62** for the 2015-2016 school year.
(Enc. 15 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve **Laura Welkey** to attend the 2015 National EdTA (Educational Theatre Association) Conference, St. Petersburg, FL, October 1-4, 2015 at a cost of **\$445.00** (registration & flight). Funding through the Middle School Budget 2015-16.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve the contract with WTI General Services (TREMCO) for warranty of the roofs at all elementary buildings at a cost of **\$71,080.00**, as per agreement along with clarification letter.
(Enc. 16 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve the agreement with CLIU #21 for TransPerfect Remote Interpreters Products and Services for the 2015-16 school year for language interpreting related services.
(Enc. 17 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ to approve the Letter of Agreement between the Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the Lehigh Area School District for Drug and Alcohol SAP/Intervention Services for school year 2015-16. This agreement will allow CMP D&A to provide one day of these services weekly to the district for a total of **\$7,000.00**.
(Enc. 18 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

L. MOTION by _____, SECONDED by _____, to approve the CLIU contract for PowerSchool Hosting and Support for the 2015-2016 & 2016-2017 School Years, in the amount of **\$58,802.50** beginning 08/01/2015 and ending 06/30/2017. Funding through Technology Budget 2015-2016.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____, upon recommendation of the Finance Committee, to participate and sign up for the BHA "Cost Savings Program".

(Enc. 19 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____, to authorize a transfer from the General Fund to the Food Service Fund in the amount of **\$4,911.63** to close out the 2014-2015 school year.

(Enc. 20 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2015-2016 Substitute** list pending clearances.

(Enc. 21- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the **2015-2016 Extra-Curricular & Athletic** hires (per attachments).

(Enc. 22- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Diane Schnell** - August 24, 2015 - December 11, 2015/Reed 526 Organization, Implementation, and Evaluation of School Reading Programs - On-line
 2. **Erica Pagotto** - September 17, 2015-December 10, 2015/ED512: Social Foundations
 3. **Michael Feifel** - July 27, 2015-August 6, 2015/ASH502 050 American Founding
 4. **Drewann Troutman** - September 15, 2015-December 8, 2015 - ED526 Internet Literacy for Educators
 5. **Sarah (Devitt) Dunchack** - September 15, 2015-December 8, 2015 - ED526 Internet Literacy for Educators
 6. **Justin Fritz** - August 24, 2015-December 12, 2015 - SPED-648-89 Clinical Practicum

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employee, not to exceed 12 weeks:
1. **Employee #1324** - effective June 15, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the resignation of the following personnel:
1. **Jerilynn Derhammer** - Summer Cleaner - effective immediately
 2. **Tyler Dietz** - Summer Worker - effective immediately
 3. **Tami Hunsicker** - Part-Time Cleaner - effective July 1, 2015
 4. **Richard Hunsicker** - Utility Custodian - effective July 15, 2015
 5. **Sherry Andrews** - Lunch-Time Aide at SD - effective immediately

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the resignation from **Robert Barowski** for the following extra-curricular positions for the 2015-16 school year:
1. Stage Manager - High School
 2. Student Council - High School
 3. Drama/Theatre - High School

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts, pending clearances:

1. **Louann Dietz** - Middle School ELA Teacher - Master's Step 3 (\$41,875) effective beginning of the 2015-16 School Year

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to authorize the Superintendent to hire individuals needed in order to be staffed for the opening of the **2015-2016** school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the Lehighton Extracurricular/Athletic Code of Conduct for the 2015-2016 school year.

(Enc. 23 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the revisions to the Elementary Handbook for the 2015-2016 school year.

(Enc. 24 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **CCTI/GED Prep Courses (Heather Mullen)** - September 14-December 14, 2015 (Mondays & Wednesdays, 5:30 p.m.-9:15 p.m.) to use MS classroom and computer lab - Requesting room fees waived
 2. **Lehighon Rotary Club and LAHS Interact Club (Michael Heery)**- November 7, 2015 (7:00 a.m.-5:30 p.m.) to use the HS gym, auditorium, and refreshment stand for the Lehighon Handmade Holiday Craft Show - Requesting fees waived
 3. **Dance with Kim (Kimberly Semmel)** - May 21 & 22, 2016 (9:00 a.m.-7:00 p.m. & 11:00 a.m.-5:00 p.m.) - to use the HS auditorium and classrooms for 29th Annual Production (Alternate dates of June 10 & 11, 2016)
 4. **East Penn PTO (Tammy Steele)** - September 12, 2015 (5:00 p.m.-9:30 p.m.) to use EP multi-purpose room and outside fields for PTO picnic and outdoor movie
 5. **East Penn PTO (Tammy Steele)** - Sept. 1, Oct. 1, Nov. 4, Dec. 1, Jan.6, Feb. 4, March 1, April 6, May 5 (6:30 p.m.-8:30 p.m.) EP library for PTO meetings
 6. **Good News Club (Debra Siglin)** - October 1, 2015 - April 28, 2016 (3:15 p.m.-4:45 p.m.) to use MA multi-purpose room.
 7. **Good News Club (Allyson Carter)** - September 29, 2015 - April 26, 2016 (3:15 p.m.-4:45 p.m.) to use SD classroom (s).
 8. **Daisy Troop (Melissa Linko)** - Wednesdays-September 2015-June 2016 (3:15 p.m.-4:30 p.m.) to use MA multi-purpose room.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the After-School Detention program at all elementary buildings.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the regular meeting on Monday,
August 24, 2015.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____