

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, October 26, 2015, at 7:00 p.m.

Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Melissa Wagner, Recording Secretary	<input type="checkbox"/>	<input type="checkbox"/>

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. Title I - *Mr. Tkach*
2. SuccessMaker - *Mr. Bachert*
3. PSSA & Keystones Presentation - *Mr. Tkach*

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Mr. Feick*
3. Student Representative Report (*will begin in November*)
4. Board President's Report – *Mrs. Bowman*
5. Lehighon Memorial Library Report – *Mrs. Nothstein*
6. Legislative Policy Committee of PSBA Report – *Mr. Ahner*
7. Title I Advisory Committee Report – *Mrs. Bowman*
8. CCTI Report - *Mr. Yenser*
9. CLIU Report – *Mr. Wentz*
10. Solicitor's Report – *Attorney William Schwab*
11. Building/Grounds Report - *Mr. Wentz*
12. LCCC – *Mr. Krause*
12. Academic Affairs Committee Report – *Mrs. Bowman*
13. Policy Committee Report - *Mrs. Bowman*
14. Athletic Committee Report - *Mr. Wentz - Presentation*
15. Wellness Committee Report – *Mr. Ahner*

VII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 21, 2015, regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 12, 2015, workshop meeting.
(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area Middle School Activities Fund and Lehighon Area High School Activities Fund for September 2015.
(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 2,725,458.98
--Benefits	\$ 576,560.00
--Payroll (September)	\$ 1,285,963.01
--Debit Card	\$ 995.02
Food Service Fund	\$ 88,570.56
Capital Reserve	\$ ----
Athletic Fund	\$ 260,386.02
Capital Proj. Funds	\$ 943.76
Total	\$ 4,938,877.35

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

1. **Barry Isett & Associates, Inc. -**

Stadium (August 1-31, 2015) \$5,753.97

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. **Barry Isett & Associates, Inc. -**

Stadium Design (August 1-31, 2015) \$21,919.88

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. **Barry Isett & Associates, Inc. -**

Stadium (September 1-30, 2015) \$14,477.70

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. **Barry Isett & Associates, Inc. -**

Stadium Design (September 1-30, 2015) \$26,286.01

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. **Recommended by Barry Isett & Associates, Inc. for payment of Application #2 to Pagoda Electric, Inc. pending verified payroll and solicitor review**

Stadium (September 16-30, 2015) \$136,800.00

(Enc.9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

6. **Recommended by Barry Isett & Associates, Inc. for payment of Application #4 CMG of Easton, Inc. pending verification of certified payroll and solicitor review**

Stadium (September 1-30, 2015) \$1,261,025.80

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

7. **Recommended by Barry Isett & Associates, Inc. for payment of Application #2 Master Mechanical Corp. pending verification of certified payroll and solicitor review**

Stadium (September 1-30, 2015) \$9,765.00

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. **Quandel:**

Middle School (September 1-30, 2015) \$4,750.00
Design and Construction of the High School,
Middle School and Elementary School

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. **EI Associates:**

LEED Services MS (March 2015-June 2017) \$46,711.54

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. EI Associates:

LEED Services HS (March 2015-September 2017) \$45,387.10

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

4. EI Associates:

Design and Construction of Middle School -
Bidding 50% complete/Construction Phase
25% complete

\$126,585.00

(Enc. 15 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

5. EI Associates:

Design and Construction of High School -
Bidding 50% complete/Construction Phase
25% complete

\$144,724.50

(Enc. 16 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

6. JMSI:

JMSI Environmental Middle School Asbestos Abatement project design. Completion of asbestos abatement project management and associated air monitoring as outlined.

Invoice #0915-21

Total \$3,550.00 less the 3%

Amount to pay \$3,443.50

(Enc. 17 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

7. Trane U.S. Inc.

Payment for the Energy Audit completed by Trane U.S. Inc. for the Lehigh Area High School Application #1 (first and final payment) of Invoice #35684717 pending solicitor review. Audit Reports on file at LASD Business Office.

\$47,330.00

(Enc. 18 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

8. Trane U.S. Inc.

Payment for the Energy Audit completed by Trane U.S. Inc. for the Lehighton Area Middle School Application #1 (first and final payment) of Invoice #35684717 pending solicitor review. Audit Reports on file at LASD Business Office.

\$36,000.00

(Enc. 19 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

9. Barry Isset & Associates Inc.

Pump Station Improvements, LASD High School
Invoice #0100328

\$57.50

(Enc. 20 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer’s Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Capital Project Fund
 - 4. Food Service Fund

(Enc. 21 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 22 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment Changes as per the attached list.

(Enc. 23 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to refund the Homestead Reduction for year 2015 in the amount of \$254.43 to Richard & Barbara Schnell as per the September 24, 2015, Carbon County Board of Assessment and Revision of Taxes letter approving the reduction.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to refund Real Estate Tax for year 2015 in the amount of \$222.88 to East Penn Township.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____, to approve **Tina Holmes** and **Brian Feick** to attend the Annual PASBO Conference in Hershey, PA, from March 8-11, 2016, at a cost not to exceed **\$1,800.00**. Funds through the 2015-16 Business Department Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____, to approve **Kyle Spotts** to attend the 49th Annual Pennsylvania State Athletic Directors Association Conference at the Hershey Lodge in Hershey, PA, from March 15-18, 2016, at a cost not to exceed **\$1,000.00**. Funds through the 2015-16 Athletic Department Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

L. MOTION by _____, SECONDED by _____, to approve the following Track & Field Coaches, **James Blakeslee, Leon Brong, Bernard Shea, Darren Frehulfer, Amber Konek,** and **Jennifer Tracy** to attend the 33rd Annual U.S. All-Star Track & Field & Cross Country Clinic at the Tropicana Resort in Atlantic City, NJ, from December 2-4, 2015, at a budgeted cost not to exceed **\$1,000.00**. Funds through the 2015-16 Athletic Department Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____ to approve the East Penn and Franklin Elementary buildings to each send a team of three (3) students plus an advisor to the Tech Wizards program through the I.U. at a cost of \$350.00/team to be funded through the Technology Department.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2015-2016 Substitute** list pending clearances.

(Enc. 24- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the **2015-2016 Extra-Curricular & Athletic** hires (per attachments) pending clearances.

(Enc. 25 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Jessica Gasper** - March 14-May 4, 2016/ED 512: Social Foundations
2. **Jessica Gasper** - March 14-May 4, 2016/ED 511: Psychological Foundations
3. **Angela Harris** - January 19-May 7, 2016/ Theoretic Models of Reading & Literacy

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1004**- effective September 25, 2015
2. **Employee #895** - effective November 16, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to accept the resignation of the following personnel:
1. **Joy Smith** - Paraprofessional - effective September 21, 2015
 2. **Carolyn Long** - Lunch-Time Aide - effectively October 2, 2015
 3. **Mary Ellen Truhe** - Lunch-Time Aide - effective December 23, 2015
 4. **Maria Costenbader** - Part-Time Cafeteria - effective September 25, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts, pending clearances:
1. **Amy Rutan** - Lunch-Time Aide (**\$7.25/hour**)
 2. **Kathy Carreras** - Lunch-Time Aide (**\$7.25/hour**)
 3. **Evelyn Jordan** - Lunch-Time Aide (**\$7.25/hour**)
 4. **Susan McHale** - Lunch-Time Aide (**\$7.25/hour**)
 5. **Kelli Carpenter** - Paraprofessional - Prorated Step 1 (**\$15,051**)
 6. **Christina Bravo** - Paraprofessional - Prorated Step 1 (**\$15,051**)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve that all submittals by EI Associates, on behalf of the school district requiring Lehighon Borough review and/or approval, will be reviewed and approved by district solicitor prior to final submission.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Homebound Instruction for Student #55362.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve Homebound Instruction for Student #52138.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the following High School Scholarships to be added to the District's General Scholarship Fund beginning with the 2015-2016 school year:

1. Matthew D. DePue Indian Pride Band Scholarship
2. Butch Rodgers Softball Scholarship

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Selected 7th & 8th Grade Students (4) (A. Rex, A. Tobash)** – October 27, 2015 (7:45 a.m.-1:45 p.m.) – to travel to company assigned for “What’s So Cool About Manufacturing?” – group video
2. **Tech Wizards (A. Harris)** – November 8, 2015, December 14, 2015, January 8, 2016, and March 11, 2016 (9:00 a.m.-2:00 p.m.) – to travel to CLIU #21, Schnecksville
3. **Selected 8th Grade Music Students (L. Welkey)** – March 8, 2016 (10:30 a.m.-2:00 p.m.) – to travel to Central Moravian Church, Bethlehem, PA
4. **LAMS 7/8 Chorus (L. Welkey)** – May 2016 (8:00 a.m.-7:00 p.m.) – to travel to New York City
5. **8th Grade ACE Team (S. McElvar)** – February 2016 (7:15 a.m.-3:30 p.m.) – to travel to Northwestern Lehigh Middle School
6. **Jazz Ensemble (T. Weidner)** – March 11, 2016 (5:00 p.m.-11:30 p.m.) – to travel to Northeast Middle School, Bethlehem, PA
7. **Jazz Ensemble (T. Weidner)** – March 18, 2016 (5:00 p.m.-11:30 p.m.) – to travel to Broughal Middle School, Bethlehem, PA
8. **6th Sense Team (S. McElvar, S. Hoffman)** – April 2016 (7:25 a.m.-3:30 p.m.) – to travel to Panther Valley High School
9. **6th Grade Chorus (up to 6 students) (T. Weidner)** – April 8, 2016 (7:00 a.m.-6:00 p.m.) – to travel to Saucon Valley Middle School, Hellertown, PA
10. **5th & 6th Grade Band (T. Weidner)** – May 6 or May 20, 2016 (3:30 p.m.-10:00 p.m.) – to travel to Reading, PA
11. **MS Drama Students (L. Welkey)** – May 11, 2016 (7:30 a.m.-7:00 p.m.) – to travel to New York City
12. **5th & 6th Grade Band (up to 4 students) (T. Weidner)** – May 13, 2016 (11:00 a.m.-9:00 p.m.) – to travel to Schuylkill Haven High School
13. **Grade 1 - Shull David (J. Matika, M. Petit-Clair, M. Schaffer)** – May 18, 2016 (8:35 a.m.-2:00 p.m.) – to travel to Zoellner Arts Center, Bethlehem, PA and Lehighon Grove
14. **Grade 1- Mahoning (S. Rodgers, N. Hydro)** – May 18, 2016 (8:35 a.m.-2:00 p.m.) – to travel to Zoellner Arts Center, Bethlehem, PA and Lehighon Grove

15. **Middle School Life Skills (T. Derr)** – November 6, 2015 (8:00 a.m.-1:00 p.m.) – to travel to Carbon County Environmental Center
16. **Middle School Life Skills (T. Derr)** – November 10, 2015 (9:00 a.m.-1:00 p.m.) – to travel to Trinity Pantry and Thrift Store
17. **MS FBLA (A. Tobash)** – December 15, 2015 (Snow date: December 17, 2015) (8:00 a.m.-5:00 p.m.) – to travel to Split Rock Lodge FBLA Regional Leadership Conference

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Mahoning & Shull David Art Club (Adrienne Fedor)** – October 2015 - May 2016 (every other Wednesday) – 4th Grade Art Club – 3:15 p.m.-4:30 p.m. – Art Room
 2. **Mahoning PTO (Karen Shaffer)** – November 9, 2015 – 6:30 p.m.-8:00 p.m. – PTO Meeting (date change) – Mahoning Multi-Purpose Room
 3. **Shull David PTO (Mary Lichtenwalner)** – 10/5/15, 11/9/15, 12/7/15, 1/4/16, 2/8/16, 3/7/16, 4/4/16, 5/2/16 – 7:00 p.m.-8:30 p.m. – PTO Meetings – Shull David Multi-Purpose Room
 4. **GSEP Daisy Troop 3972 (Katherine Hosler/Micheal Anderson)** – October 27, 2015-May 17, 2016 – 3:30 p.m.-4:30 p.m. – Daisy Troop Meetings – Franklin Cafeteria
 5. **Lehighon Yoga Class (Maya Kowalczyk)** – 11/2,9,16,23/15, 12/7,14/15 – Yoga Class – 3:45 p.m.-4:45 p.m. – High School Library
 6. **Softball Open Gym (Greg Poremba)** – 1/3,10,17,18,24,31/16, 2/7,14,21,28/16 – 12:30 p.m.-3:00 p.m. – High School Gym
 7. **Volleyball Banquet (Lynn Jordan)** – November 15, 2015 – 5:00 p.m.-8:00 p.m. – High School Cafeteria
 8. **FCCLA/NAHS Bingo (Julie McHugh, Michael Reenock)** – February 21, 2016 (11:00 a.m.-4:00 p.m.) – High School Cafeteria
 9. **Interact Community Carnival (Cristi Marchetti)** – April 22, 2016 – 1:30 p.m.-9:00 p.m. – High School – Outside Area (TBA)
 10. **Touchdown Club (Football Parents)** – November 5, 2015 (5:00 p.m.-10:00 p.m.) – Bonfire at the HS between Indian Lane and Mahoning Street at a designated area
 11. **Zion UCC (John Lopata)** – November 14, 2015 (9:00 a.m.-10:00 p.m.) – to use the MS Parking Lot for a bus trip (alternate of HS Parking Lot of Football Playoff)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

- A. PlanCon Part F Approval Documents enclosed for Middle School and High School from the Pennsylvania Department of Education.

(Enc. 26 & 27 – Peach)

XIII. New Business for Discussion

- A. Middle School and High School Permit Fees

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next workshop meeting will be held Monday, November 9, 2015. Next regular scheduled meeting is the regular meeting on Monday, November 23, 2015, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____