

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 23, 2015, at 7:00 p.m.

Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Melissa Wagner, Recording Secretary	<input type="checkbox"/>	<input type="checkbox"/>

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. FCCLA - *Mr. Craig Reichl*
2. Student Assistance Program (SAP) - *Mrs. Avril Guardiani*
3. PSBA Honor Roll of School Board Service - *Mr. Jonathan Cleaver*

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Student Representative Report
4. Board President's Report - *Mrs. Bowman*
5. Lehighon Memorial Library Report - *Mrs. Nothstein*
6. Legislative Policy Committee of PSBA Report - *Mr. Ahner*
7. Title I Advisory Committee Report - *Mrs. Bowman*
8. CCTI Report - *Mr. Yenser*
9. CLIU Report - *Mr. Wentz*
10. Solicitor's Report - *Attorney William Schwab*
11. Building/Grounds Report - *Mr. Wentz*
12. LCCC - *Mr. Krause*
13. Academic Affairs Committee Report - *Mrs. Bowman*
14. Policy Committee Report - *Mrs. Bowman*
15. Athletic Committee Report - *Mr. Wentz*
16. Wellness Committee Report - *Mr. Ahner*

VII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the October 26, 2015, regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 9, 2015, workshop meeting.
(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area Middle School Activities Fund and Lehighon Area High School Activities Fund for October 2015.
(Enc. 3 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 4 - Blue)

General Fund	\$ 3,955,511.82
--Benefits	\$ 499,437.26
--Payroll (October)	\$ 1,276,427.19
--Debit Card	\$ 1,971.72
Food Service Fund	\$ 81,345.92
Capital Reserve	\$ -----
Athletic Fund	\$ 31,011.96
Capital Proj. Funds	\$ <u>3,000.00</u>
Total	\$ 5,848,705.87

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

1. Recommended by Barry Isett & Associates, Inc. for payment of Application #3 to Pagoda Electric, Inc. pending verified payroll and solicitor review

Stadium (October 12-31, 2015) \$ 117,900.00

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. Recommended by Barry Isett & Associates, Inc. for payment of Application #5 CMG of Easton, Inc. pending verification of certified payroll and solicitor review

Stadium (October 1-31, 2015) \$ 931,291.65

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. Recommended by Barry Isett & Associates, Inc. for payment of Application #3 Master Mechanical Corp. pending verification of certified payroll and solicitor review

Stadium (October 1-31, 2015) \$ 92,324.16

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. Quandel:

Middle School (October 1-31, 2015) \$ 33,091.00
Design and Construction of the High School,
Middle School and Elementary School

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Capital Project Fund
 - 4. Food Service Fund

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve Occupational Tax Assessment Changes as per the attached list.

(Enc. 11 Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to refund Real Estate Tax for year 2015 in the amount of ~~\$4,414.74~~ to Donald James Muscarella.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2015 in the amount of ~~\$122.50~~ to Richard C. Breidegam.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2015 in the amount of ~~\$122.50~~ to Bernard L. Taschler.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ that the board agrees to accept the recommendation of its Special Counsel Gregory Mousseau to settle the assessment appeal under the terms set forth in his e-mail sent to the LASD solicitor on October 28, 2015.

(Enc. 12 Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

L. MOTION by _____, SECONDED by _____, to approve **Laura Welkey** to attend the PMEA Annual In-Service Conference in Hamburg, PA, March 31-April 2, 2016, at a cost not to exceed **\$660.00**. Funds through the 2015-16 Middle School Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____, to approve **Lory Frey** to attend the Data Quality Summit Conference in Hershey, PA, from May 22-25, 2016, at a cost not to exceed **\$750.00**. Funds through the 2015-16 Curriculum Department Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____, to approve **Jennifer Evans** and **Suzanne Howland** to attend the Aspiring to Leadership Workshop in Harrisburg, PA, from January 20-21, 2016, at a cost not to exceed **\$900.00**. Funds through the 2015-16 Superintendent Budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2015-2016 Substitute** list pending clearances.

(Enc. 13- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Jessica Bruch** - January 19-May 7, 2016/REED 580: Research Problems in Reading
2. **Jessica Bruch** - January 19-May 7, 2016/REED 522: Theoretic Models in Reading and Literature
3. **Sarah Dunchack** - January 18-April 24, 2016/ED 526: Internet Literacy for Educators
4. **Sarah Dunchack** - January 18-April 24, 2016/ED 522: Curriculum and Instruction
5. **Erica Pagotto** - January 20-April 20, 2016/ED 522: Curriculum and Instruction

6. **Diane Schnell** - January 19-May, 2016/REED 521: Reading & Language Development for Diverse Learners
7. **Angela Tobash** - January 18-March 6, 2016/Utilizing Emerging Technology to Improve Learning
8. **Angela Tobash** - January 18-April 24, 2016/Technology to Support Curriculum & Instruction
9. **Drewann Troutman** - January 18-April 24, 2016/Internet Literacy for Educators
10. **Drewann Troutman** - January 18-April 18, 2016/Print Media/Digital Classroom
11. **Benjamin Tkach** - Program of Studies - M.S. Online Teaching Graduate Program Plan - Wilkes University
12. **Benjamin Tkach** - January 18-March 6, 2016/ED530: Utilizing Emerging Technologies to Support Education
13. **Benjamin Tkach** - March 7-April 24, 2016/ED521: Using Technology for Assessment
14. **Jessica Gasper** - January 19-April 19, 2016/Print Media in the Digital Classroom

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #856**- effective December 22, 2015
2. **Employee #208** - effective November 24, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **Kindergarten - Mahoning (V. Kocher, M. Geiser, T. Cardell)** - April 26, 2016 - 8:45 a.m.-2:30 p.m. - to travel to Crayola Factory
2. **Selected Middle School Students (J. Habas)** - December 4, 2015 - 8:30 a.m.-11:00 a.m. - to travel to Yenser's Tree Farm
3. **3rd Grade - Franklin (L. Zimmerman)** - April 26, 2016 - 8:45 a.m.-2:45 p.m. - to travel to Quiet Valley Farm
4. **LAHS Chorus (J. Schafer)** - December 4-5, 2015 - 8:00 p.m.-7:00 a.m. - to travel to Laserdome (Manheim, PA)
5. **Grades K-4 - Mahoning (L. Porambo)** - December 16, 2015 (Snow date: 12/17/15) - 8:45 a.m.-11:00 a.m. - to travel to Mahoning Valley Cinema

6. **LAHS FBLA (K. Mychalyszyn-Simko, T. Miller)** - December 15, 2015 (Snow date: 12/17/15) - 8:00 a.m.-5:00 p.m. - to travel to Split Rock Lodge
7. **LAHS Show Choir (J. Schafer)** - December 15, 2015 - 10:30 a.m.-10:00 p.m. - to travel to Hershey Park
8. **LAHS Class of 2016 (D. Hartney)** - May 20, 2016 - 6:00 a.m.-11:00 p.m. - to travel to Baltimore
9. **Selected MA/SD Students (A. Sebelin)** - December 4, 2015 - 8:30 a.m.-11:00 a.m. - to travel to Yenser's Tree Farm
10. **Grades K-4 - East Penn (J. Bruch)** - December 18, 2015 - 8:45 a.m.-11:30 a.m. - to travel to Mahoning Valley Cinema
11. **Grades 3 & 4 - East Penn (B. Breiner, M. Barilla, C. Haupt)** - May 11, 2016 - 8:45 a.m.-2:30 p.m. - to travel to Quiet Valley Farm
12. **LAMS FBLA (A. Tobash)** - December 15, 2015 (Snow date: 12/17/15) - 8:00 a.m.-5:00 p.m. - to travel to Split Rock Lodge
13. **Selected 7th & 8th Grade Band Students (B. Hudlow)** - December 5, 2015 - 9:00 a.m.-3:00 p.m. - to travel to Parkland High School
14. **Selected LAHS Students (C. Reichl)** - December 3, 2015 - 8:00 a.m.-2:00 p.m. - to travel to Penn's Peak
15. **Grades K-4 - Franklin (D. Gerber)** - December 4, 2015 - 8:45 a.m.-11:30 a.m. - to travel to Mahoning Valley Cinema
16. **7/8 Grade Band (B. Hudlow)** - December 2, 2015 - 6:45 p.m.-7:45 p.m. - to travel to Trinity Lutheran Church (Lehighon Women's Club)
17. **4th Grade - Mahoning (R. Rupell, A. Swanson)** - May 13, 2016 - 8:40 a.m.-2:30 p.m. - to travel to Quiet Valley Farm

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the resolution of Lehigh Carbon Community College to preapprove real estate acquisitions.

(Enc. 14 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Franklin PTO (Stacey Duerst)** - December 11, 2015 - 9:00 a.m.-9:00 p.m. - PTO Family Night-Winter Wonderland - Gym, Cafeteria, & Multi-Purpose Room
 2. **Mahoning PTO (Karen Shaffer)** - December 7, 2015 (Snow Date: 12/8/15) - 3:15 p.m.-9:30 p.m. - Winter Wonderland, Book Fair, Holiday Shoppe & Vendor Fair - Multi-Purpose Room, Stage & Classrooms

- 3. **Shull David PTO (Mary Lichtenwalner)** - December 6-9, 2015 - Various Times - Little Shoppes - Multi-Purpose Room & Classrooms
- 4. **LABC Boys' Basketball (Tracy Smith)** - January 7, 24, February 24, 21, 28, March 6, 13, 2016 - 12:00 p.m.-8:00 p.m. - LABC Boys' Basketball - Middle School Gym
- 5. **Senior All Night Party (Linda Hydro)** - April 3, 2016 - 7:00 a.m.-6:00 p.m. - Basket Social - High School Gym
- 6. **LABC Wrestling (Mike Gornick)** - December 6, 2015 - 9:00 a.m.-4:00 p.m. - LABC Wrestling - High School Gym & Locker Room
- 7. **LAHS Volleyball (Timothy O'Connor)** - Sundays, 1/10/16-5/1/16 - 5:00 p.m.-8:15 p.m. - High School/Middle School Gyms
- 8. **LAHS Volleyball (Timothy O'Connor)** - March 13, 2016 - 7:30 a.m.-7:00 p.m. - High School Gym

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 1st Reading of the following Lehigh Area School District Policies:
 - 1. **#819 - Suicide Awareness, Prevention and Response**
 - 2. **#913 - Nonschool Organizations/Groups/Individuals**

(Enc. 15 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

- A. PlanCon Part D & E Approval Documents enclosed for Primary/Elementary Center.

(Enc. 16 - Peach)

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next regular scheduled meeting is the re-organization meeting on Monday, December 7, 2015, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____