

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board

Monday, June 22, 2015 at 7:00PM

Executive Session @ 5:45 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Melissa Wagner, Recording/Asst. Bd Secretary	<input type="checkbox"/>	<input type="checkbox"/>

** Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. **Kim Gear (American Heart Assoc.)** - Fit Friendly Plaque Presentation
2. **Charles Bachert** - SuccessMaker Program

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report - *Mrs. Bowman*
4. Lehighon Memorial Library Report - *Mrs. Nothstein*
5. Legislative Policy Committee of PSBA Report - *Mr. Ahner*
6. Title I Advisory Committee Report - *Mrs. Bowman*
7. CCTI Report - *Mr. Yenser*
8. CLIU Report - *Mr. Wentz*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report - *Mr. Wentz*
11. LCCC - *Mr. Stern*
13. Academic Affairs Committee Report - *Mrs. Bowman*
14. Policy Committee Report - *Mrs. Bowman*
15. Athletic Committee Report - *Mr. Wentz*
16. Wellness Committee Report - *Mr. Ahner*

VII. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the May 21, 2015, informational meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Minutes of the May 26, 2015, regular meeting.
(Enc. 2 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the Minutes of the June 8, 2015, workshop meeting.
(Enc. 3 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund and the Lehigh Area Middle School Activities Fund for May 2015.

(Enc. 4 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 5 - Blue)

General Fund	\$ 527,971.85
--Benefits	\$ 545,832.54
--Payroll (April)	\$ 1,330,510.25
--Debit Card	\$ 5,142.00
Food Service Fund	\$ 83,975.38
Capital Reserve	\$ 14,000.00
Athletic Fund	\$ 19,262.61
Capital Proj. Funds	\$ <u>87,038.00</u>
Total	\$ 2,613,732.63

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

<u>1. Barry Isett & Associates, Inc. -</u>	
Stadium (April 1-30, 2015)	\$69,452.38

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. EI Associates:

Middle School (May 1-31, 2015) \$27,944.00

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. Quandel:

Middle School, High School and
All Construction Projects
(May 1-31, 2015) \$11,000.00

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. JMSI:

JMSI Environmental Middle School Asbestos Abatement project design. Billing for asbestos abatement project management and associated air monitoring as outlined on the invoice attachment May 2015.

Invoice #0615-10
Total \$6,750.00.00 less the 3% Amount to pay \$6,547.50

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Capital Project Fund
 - 4. Food Service Fund

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ upon recommendation by the Finance Committee to approve a Fund Transfer in the amount of \$95,000 from the General Fund to the Food Service Fund to cover the Food Service Contract.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ upon recommendation by the Finance Committee to approve the 2015-2016 insurance package policies for property, general liability, auto, boiler and machinery, workers' compensation, umbrella, security, error and omissions, in the amount of \$214,524. Payment to be made July 1, 2015 out of the 2015-2016 fiscal year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(Enc. 11 - Green)

H. MOTION by _____, SECONDED by _____ upon recommendations by the Finance Committee to approve issuing checks dated June 30, 2015, to pay invoices remaining for the 2014-15 school year. Payments will be included in July 2015 Board agenda for confirmation.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve payment of bills due July 1, 2015, per the attached list for the 2015-2016 school year.

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ to approve contract between James Schwab, Clinical Psychologist Services, and the Lehigh Area School District in the amount of \$38,880, to be paid from IDEA Funding (2015-2016).

(Enc. 13 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

K. MOTION by _____, SECONDED by _____ to approve the Request for Proposal from Wyoming Valley Alcohol and Drug Services, Inc. for Alcohol, tobacco and Other Drug Education and Prevention Services for Grades K-12 in the amount of \$40,000 for the 2015-2016 school year. Additionally, LASD agrees to reimburse WVADS, Inc. at a rate of \$65.00 per hour for any community program request outside the school contracted hours of service as defined in the RFP.

(Enc. 14 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

L. MOTION by _____, SECONDED by _____ to approve the following; school breakfast price, lunch price (increased .10¢) and the A la cart prices (attached list) for the 2015-2016 school year.

(Enc. 15-Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____ to approve the Janitorial supply bids for the 2015-2016 budget year in the amount of \$16,859.10 and reject all disqualified bids effective July 1, 2015.

(Enc. 16-Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____ to approve the Textbooks and Digital School Bundles for the new Music Series from McGraw-Hill Education, "Music Studio" for Grades K-8.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

(Enc. 17-Green)

- O. MOTION by _____, SECONDED by _____ to approve the purchase of the McGraw-Hill Education Music Series, "Music Studio" for Grades K-8, in the amount of \$29,500.46.

(Enc. 18-Green)

Roll Call:

	Yes	No	Absent	Abstention
Mr. Stephen Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Lori Nothstein, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Larry Stern, Vice President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Rocky Ahner, Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, President	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to approve the contract with Waste Management for solid waste and recycling service from July 1, 2015, through June 30, 2018, as per the attached agreement.

(Enc. 19-Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- Q. MOTION by _____, SECONDED by _____ to approve the maintenance agreement for environmental systems with HT Lyons from July 1, 2015, through June 30, 2018, as per the attached agreement.

(Enc. 20-Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to approve **Jessica McCarroll** to attend the AP Conference at Wilkes University for Chemistry from July 20-24, 2015, at a cost of \$1,269.00 plus the contracted hourly rate as per the Collective Bargaining Agreement. Funding will be through HS Budget for 2015-16.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2015-2016 Substitute** list pending clearances.

(Enc. 21- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #1245** - effective August 24, 2015
2. **Employee #153** - effective August 26, 2015

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve **Simon Tkach** as a long-term substitute Social Studies teacher, assigned to the High School, effective for the 2015-2016 school year, at \$38,740.00 (Step 1, Bachelors) for the 1st Semester and \$39,885.00 (Step 2, Bachelors) for the 2nd Semester as per the Collective Bargaining Agreement.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the **Department Head/Team Leader/ Head Teacher** hires for the 2015-2016 school year, per the attachment.

(Enc. 22 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the **2015-2016 Extra-Curricular** hires (per attachments).

(Enc. 23- Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the hiring of the following summer positions, at the current contracted hourly rate of pay:
1. **Felicia Fischer** – Title I Math Camp Instructor, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 6 – 17, 2015 (8 a.m. – 12 p.m.)
 2. **Jessica Grasso** – Title I Math Camp Instructor, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 6 – 17, 2015 (8 a.m. – 12 p.m.)
 3. **Bonnie Helmer** – Title I Math Camp Paraprofessional, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 6-17, 2015 (8 a.m. – 12 p.m.)
 4. **Christina Brong** – Title I Math Camp Paraprofessional, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 6-17, 2015 (8 a.m. – 12 p.m.)
 5. **Brenda Eckley** – Title I Math Camp Paraprofessional, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 6-17, 2015 (8 a.m. – 12 p.m.)
 6. **Marijane Petit-Clair** – Title I Reading Camp Instructor, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 20-31, 2015 (8 a.m. – 12 p.m.)
 6. **Tiffany Strausberger** – Title I Reading Camp Instructor, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 20-31, 2015 (8 a.m. – 12 p.m.)
 7. **Lauren Strohl** – Title I Reading Camp Instructor, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 20-31, 2015 (8 a.m. – 12 p.m.)
 8. **Bonnie Helmer** – Title I Reading Camp Paraprofessional, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 20-31, 2015 (8 a.m. – 12 p.m.)
 9. **Christina Brong** – Title I Reading Camp Paraprofessional, Shull David Elementary, to be paid out of the 2014-2015 Title I Funds, July 20-31, 2015 (8 a.m. – 12 p.m.)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve **Bryan Buffington** for High School Summer Band Camp for the 2015-2016 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Christina Brong** – July 22-September 13, 2015 / Multicultural and Diversity Issues in Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve the hiring of the following Middle School Summer School positions, at the current contracted hourly rate of pay (\$29.00 / hour).

1. **Justin Fritz** - Teacher
2. **Ashley Lichtenwalner** - Teacher
3. **Norine Zehner** - Teacher

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

A. MOTION by _____, SECONDED by _____ to approve the attached surplus items.

(Enc. 24 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **Zion U.C.C. (John Lopata/Jen Lopata)** - July 10, 2015 (8:00 a.m.-4:00 p.m.) - to use the lower parking lot of the Middle School for bus trip parking.
 2. **Lehighon Takedown Club (Fred Kemmerer)** - July 27-29, 2015 (8:00 a.m.-4:00 p.m.) to use the high school gym, cafeteria, and a classroom for Wrestling Camp.
 3. **Lehighon 150th Celebration (Autumn Abelovsky)** - Sunday, August 2, 2015 (4:00 p.m.-10:00 p.m.) - to use the high school gym, lobby, & locker rooms for the 2nd Annual Battle of the Badges Fundraiser (requesting waiver of custodial fees).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the agreement with PA Treatment and Healing (PATH) to provide Act 48 Alternative Education for Disruptive Youth Services for the 2015-2016 school year.

(Enc. 25 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and adoption of the following Lehigh Area School District Policies:

1. #916 School Volunteer
2. #006.2 Recording Board Meeting
3. #609 - Investment of District Funds
4. #610 - Purchases Subject To Bid/Quotation
5. #611 - Purchases Budgeted
6. #612 - Purchases Not Budgeted
7. #613 - Cooperative Purchasing
8. #614 - Payroll Authorization
9. #615 - Payroll Deductions
10. #616 - Payment of Bills
11. #618 - Special Purpose Funds
12. #619 - District Audit
13. #622 - GASB Statement 34 / Capitalization
14. #623 - Credit Cards

(Enc. 26 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the Lehigh Cheerleading Squad to participate in all games, practices, competition, and camps for the 2015-2016 school year, while representing the Lehigh Area School District.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

**Next regular scheduled meeting is the regular meeting on Monday,
July 27, 2015 at 7:00 p.m.**

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____