

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, December 21, 2015 at 7:00PM
Executive Session @ 6:00 PM

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mr. Byron Arner, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Richard R. Beltz, Vice-President	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Gloria Bowman, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Marianne Dwyer, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. William J. Hill, Jr., Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Wentz, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Hal Resh, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Feick, Business Manager	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jonathan Cleaver, Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Attorney William Schwab, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Melissa Wagner, Recording Secretary	<input type="checkbox"/>	<input type="checkbox"/>

**Notice of Executive Session

IV. Public Comment on Agenda

V. Presentations

1. Building Project Updates - Jonathan Cleaver

VI. Communications

1. Superintendent's Report - *Mr. Cleaver*
2. Finance Report - *Mr. Feick*
3. Board President's Report - *Mr. Resh*
4. Leighton Memorial Library Report -
5. Legislative Policy Committee of PSBA Report -
6. Title I Advisory Committee Report -
7. CCTI Report - *Mr. Yenser*
8. CLIU Report - *Mr. Wentz*
9. Solicitor's Report - *Attorney William Schwab*
10. Building/Grounds Report -
11. LCCC - *Mr. Krause*
12. Academic Affairs Committee Report -
13. Policy Committee Report -
14. Athletic Committee Report -
15. Wellness Committee Report -

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the December 7, 2015, re-organization meeting.

(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Leighton Area High School and Leighton Area Middle School Activities Fund for November 2015.

(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:

(Enc. 3 - Blue)

General Fund	\$ 2,671,888.89
--Benefits	\$ 531,933.58
--Payroll (November)	\$ 1,380,136.36
--Debit Card	\$ 2,503.14
Food Service Fund	\$ 65,920.31
Capital Reserve	\$ -----
Athletic Fund	\$ 21,067.45
Athletic Proj. Fund	\$ 31,581.00
Total	\$ 4,705,030.73

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment of the following projects from the Un-Restricted Fund Balance:

1. Recommended by Barry Isett & Associates, Inc. for payment of Application #4 to Pagoda Electric, Inc. pending verified payroll and solicitor review

Stadium (November 23-30, 2015) \$ 47,700.00

(Enc.4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

2. Recommended by Barry Isett & Associates, Inc. for payment of Application #6 CMG of Easton, Inc. pending verification of certified payroll and solicitor review

Stadium (November 1-30, 2015) \$592,190.10

(Enc. 5 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

3. Recommended by Barry Isett & Associates, Inc. for payment of Application #4 Master Mechanical Corp. pending verification of certified payroll and solicitor review

Stadium (November 1-30, 2015) \$157,973.58

(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee, to approve payment on the following projects from the corresponding construction accounts:

1. **JMSI:**

JMSI Environmental Middle School Asbestos Abatement project design. Billing for asbestos abatement project management and associated air monitoring as outlined on the invoice attached.

Invoice #1215-02
Total \$950.00 less the 3% Amount to pay \$921.50

(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Food Service Fund

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 9 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ upon recommendation by the finance committee to approve the Act 1 resolution (15/16 - #03) to stay under the index as well as recommending no tax increase for the 2016-17 school fiscal budget year.

(Enc. 10 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve **Melissa Volcskai** and **Stephen Kalbach** to attend the Pennsylvania Education Technology Expo and Conference (PETE & C) at the Hershey Lodge and Convention Center, February 21-24, 2016, at a cost not to exceed \$1,7590. Funding provided through the Curriculum and Technology Department.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve the extension of the current Athletic Trainer Service Agreement with Lehigh Valley Health Network through the 2020-21 school year with a 0% increase in the cost per year subject to solicitor's review and approval.

(Enc. 11 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ upon recommendation of the Finance Committee to continue to retain Portnoff Law Associates Ltd. to collect the District's delinquent taxes.

(Enc. 12 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2015-2016 Substitute** list pending clearances.

(Enc. 13 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires for the **2015-2016** and **2016-2017** school year (per attachment).

(Enc. 14 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Lauren Cortright** – January 19-May 7, 2016/Theoretical Models of Reading and Literacy
 2. **Michael Feifel** - January 11 -March 5, 2016 /The Early Republic
 3. **Michael Feifel** – March 12-May 7, 2016/Sectionalism and Civil War
 4. **Trevor Miller** – January 19-April 19, 2016/Using Print Media to Support Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #848** – effective December 16, 2015
 2. **Employee #330** – effective January 4, 2016
 3. **Employee #623** – effective January 28, 2016

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **Special Education Community-Based Instructional Trips** - related to students' individualized education plans for the 2015-2016 school year.
 2. **LAHS Band (B. Buffington)** – January 28-30, 2016 – 8:00 a.m.-10:00 p.m. – to travel to North Schuylkill High School
 3. **7W & 7M Teams (J. Yescavage, Y. Sharrow)** – February 24, 2016 (rain date may be needed) – 8:30 a.m.-2:00 p.m. – to travel to Blue Mountain Ski Area
 4. **Odyssey of the Mind (B. Hudlow)** – March 12, 2016 – 7:00 a.m.-10:00 p.m. – to travel to Pocono Mtn. West High School
 5. **Odyssey of the Mind (B. Hudlow)** – April 2, 2016 – 7:00 a.m.-9:00 p.m. – to travel to Moon Area High School
 6. **East Penn – Grades K & 1 (R. Zerbe, N. Zehner, K. Betz)** – April 20, 2016 – 8:30 a.m.-4:00 p.m. – to travel to Philadelphia Zoo

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Top 10% Banquet on Wednesday, May 18, 2016, at 6:30 p.m. to be held at the Franklin Township Fire Company.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ that moratorium of any new PlanCon filings or approvals shall be established for 90 days to allow the board to reevaluate an Elementary Center project and to allow the board to consult and retain such professionals as may be necessary to educate new board members on the project and alternatives. Already contracted bills and meetings (such as conservation district and planning commission) will not be affected by this motion.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the establishment of an Outpatient Psychiatric Clinic in the Lehighon Area School District. The CLIU #21 oversees and provides the service paid through the insurance of the clients. The district will provide a room on campus.

(Enc. 15 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the recommendation of the Pennsylvania School Board Association (PSBA) of adopting the PSBA's Standards for Effective Governance and Code of Conduct.

(Enc. 16 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:

1. **Franklin PTO (Stacey Duerst)** - Tuesdays & Thursday, January 19-April 15, 2016 (3:15 p.m.-4:30 p.m.) - FR Upper Field
2. **Boys' Soccer Indoor (Dave Yob)** - Sundays, January 3-March 13, 2016 (3:00 p.m.-4:30 p.m.) - HS or MS Gym
4. **East Penn PTO (Tammy Steele)** - January 4, 2016 (6:00 p.m.-8:00 p.m.) - EP Library
5. **Yoga (Maya Kowalcyk)** - January 11, 25, February 1, 22, 29, March 7, 14, 21, April 4, 11, 18, 25, 2016 (3:00 p.m.-5:00 p.m.) - HS Library

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the 2nd Reading and adoption of the following Lehigh Area School District Policies:

1. #819 - Suicide Awareness, Prevention and Response
2. #913 - Nonschool Organizations/Groups/Individuals

(Enc. 17 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTION

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Courtesy of the floor / Public Comment

XIV. Adjournment

Next workshop meeting is scheduled on Monday, January 11, 2016, and the next regular scheduled meeting is on Monday, January 25, 2016, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____