

New Student Information Guide

Lehigh Area High School

2021-2022

Welcome!

Welcome to Lehigh Area High School! We would like to extend a warm welcome to all students and their parents. We are excited and looking forward to serving the students, parents, and guardians of our community. We will continue to provide a positive and caring atmosphere that is conducive and essential in making the school year successful. Our commitment to you and the community is to continue making students and learning our top priority. All students can learn and we will do everything within our means to help all our students achieve high levels of academic success. We are a team and we need your help and support in order for this to be a successful and memorable experience for your student(s). Communication is an important factor in this equation. One of our goals is to see that the parents/guardians of students like the students themselves, feel at home in Lehigh Area High School. To help accomplish this goal, we want to maintain and improve upon an open dialogue between the home and school. Our door is always open for positive suggestions that can improve our school, academics, and athletic programs.

Sincerely,

Mrs. Howland and Mr. Brown

LEHIGH AREA HIGH SCHOOL
1 INDIAN LANE
LEHIGH, PA 18235

Principal

Mrs. Suzanne Howland

Assistant Principal

Mr. Floyd Brown

Director of Plant Operations & Athletics

Mr. Kyle Spotts

Assistant Athletic Director

Mr. Tom McCarroll

Nurse

Mrs. Kali Andrew

Guidance Counselors

Mrs. Kelli Costenbader

Mrs. Kathy Martin

Social Workers

Mrs. Kerri Miller

Mrs. Carrie Kenny

Administrative Assistants

Mrs. Amanda Citro

Sec. to the Principal

Mrs. Melissa Hunsicker

Sec. to Athletics and

Facilities

Mrs. Megan Repsher

Sec. to Guidance Dept.

School Police Officers

Peter Salerno

Ronald Kazakavage

Tips for High School Success

1. Go to School Every Day.

- Arrive on time: Be in your homeroom by 7:30 a.m. Any time after 7:30 a.m. is considered tardy. First block starts at 7:43 a.m.

2. Get Organized.

- Use a planner to keep track of assignments and events.

3. Complete Assignments on Time & Study for Tests in a Quiet Place.

- You'll get better grades and your tests and quizzes will be easier.

4. Be a Self-Advocate.

- Talk to your teachers, counselors, principals, or parents if you are having trouble. We can get a plan in place to help you.

5. Join a Club or Activity.

- You are more likely to succeed in college by getting involved.
- You will have better attendance and will be less likely to get in trouble.

6. Be Sure to Get Enough Sleep at Night (minimum of 7 hours).

- Increases ability to pay attention
- Enhances athletic performance

7. Connect with a Teacher or Adult in the Building.

- Great resource for advice and support

Important Places to Know in the Building

- Cafeteria Money Drops -- We have two lockbox locations: in the cafeteria and just outside the main office. Students can make a deposit to their accounts between 7:25 and 7:30 each morning.
- Freshman Lockers -- Ninth-grade students have been assigned lockers on the first floor in the Math Hall or with their special education teachers. For new students in other grades, locker numbers have been printed on your schedule. All students are encouraged to have a lock on their lockers.
- Absent Excuses -- Please submit excuses within three days of the date of absence. Excuse blanks can be submitted electronically under the Parents tab of the District's website (<https://www.lehighton.org/domain/634>) or with Mrs. Repsher in the Guidance office. Parents, if there is an issue getting an excuse submitted, please email or call Mr. Brown. Please see the student handbook for additional information.

Bell Schedules

Normal Bell Schedule:

<u>Period</u>	<u>Start Time</u>	<u>End Time</u>	<u>Duration</u>
Homeroom	7:30 AM	7:40 AM	10
Block 1	7:43 AM	9:03 AM	80
Block 2	9:06 AM	10:26 AM	80
Block 3	10:29 AM	12:19 PM	80
A Lunch	10:29 AM	10:59 AM	30
B Lunch	11:09 AM	11:39 AM	30
C Lunch	11:49 AM	12:19 PM	30
Block 4	12:22 PM	1:42 PM	80
Enrichment	1:45 PM	2:15 PM	30

Two Hour Delay Bell Schedule:

<u>Period</u>	<u>Start Time</u>	<u>End Time</u>	<u>Duration</u>
Homeroom	9:30 AM	9:40 AM	10
Block 1	9:43 AM	10:34 AM	51
Block 3	10:37 AM	12:27 PM	80
A Lunch	10:37 AM	11:07 AM	30
B Lunch	11:17 AM	11:47 AM	30
C Lunch	11:57 AM	12:27 PM	30
Block 2	12:30 PM	1:21 PM	51
Block 4	1:24 PM	2:15 PM	51

Early Dismissal Bell Schedule:

<u>Period</u>	<u>Start Time</u>	<u>End Time</u>	<u>Duration</u>
Homeroom	7:30 AM	7:40 AM	10
Block 1	7:43 AM	8:29 AM	46
Block 2	8:32 AM	9:18 AM	46
Block 4	9:21 AM	10:07 AM	46
Block 3	10:10 AM	12:00 PM	80
A Lunch	10:10 AM	10:40 AM	30
B Lunch	10:50 AM	11:20 AM	30
C Lunch	11:30 AM	12:00 PM	30

Grading/Graduation Requirements

Grading Scale:

90%-100% = A
80%-89% = B
70%-79% = C
61%-69% = D
00%-60% = F

DISTINGUISHED HONORS:

A student must have a 3.8 weighted GPA in all classes with no grade lower than a 90%.

HONOR ROLL:

A student must have a 3.52 weighted GPA in all classes with no weighted grade lower than an 83.

*Courses may be on AP, Honors, College Prep, or Applied levels with possible weighted GPA.

Graduation Requirements:

Students must complete the required minimum of 26 credits.

Athletics & Extracurricular Activities

Athletics		
Cheerleading	Field Hockey	Football
Golf (Co-ed)	Soccer (Boys & Girls)	Softball
Tennis (Co-ed)	Track & Field (Boys & Girls)	Volleyball
Wrestling	Baseball	Basketball (Boys & Girls)
Cross Country (Boys & Girls)		

Academic Eligibility

"Eligibility shall be cumulative from the beginning of a grading period and shall be reported on a weekly basis" (PIAA By-Laws, Article IX, Section 1).

To be eligible for participation during any semester, a student/athlete must have passing grades in at least 3 courses per semester (6 for the year). If failing one course, the student/athlete will be placed on probation and is required to schedule remediation with the classroom teacher for that course. The student/athlete will maintain eligibility upon receipt of a "release from athletic probation form" available in the High School office or the office of the Director of Student Services and Facility Planning. This form must be signed by the classroom teacher and presented to the Director of Student Services and Facility Planning on or before the second school day after the declaration of athletic probation. If remediation is not scheduled, the student/athlete will lose his/her eligibility. The student must improve their grade to a passing mark in 3 weeks or they will be deemed ineligible.

The following procedure will be followed if the student/athlete fails to meet this minimum requirement:

- First occurrence - The student/athlete may not compete in interscholastic athletic competition immediately and will remain ineligible for the entire week (Monday through Sunday). The student/athlete is still considered a member of the team and may continue to practice, but will not be permitted to ride the bus to away contests.
- Second occurrence (consecutive) - The student/athlete will not be permitted to compete, travel to away contests, or practice until he/she meets requirements.

When report cards are issued, should a student/athlete fail to meet the academic requirements, he/she will be ineligible (competition, practice, or travel) for ten (10) school days. Finally, at the end of the school year, a student/athlete must have passed six courses to be eligible for the next interscholastic athletic period.

Extracurriculars		
The Arts		
National Art Honors Society	Band Front	Varsity Voices: Vocal Jazz Ensemble
Marching Band	Music Express: Show Choir	Jazz Band
Academics		
Debate (Co-curricular Competition)	Scholastic Scrimmage (Co-curricular Competition)	Science Olympiad (Co-curricular Competition)
Chess Club (Co-curricular Competition)	National Honors Society	Yearbook
Leadership		
Student Council & Class Officers	Aevidum	FBLA: Future Business Leaders of America
FCCLA: Family, Career, Community Leaders of America		

Frequently Asked Questions

- **What are the current COVID-19 Protocols?**

Currently, masks are required to be worn by all students and staff while indoors during the school day and during classroom-related activities, prior to or after school. This will be reevaluated monthly during School Board meetings.

- **What should I do if I come in contact with somebody with COVID or feel I may have COVID?**

Please contact Mrs. Andrew (kandrew@lehighton.org), Mrs. Howland (showland@lehighton.org) or Mr. Brown (fbrown@lehighton.org) to notify them and to receive further directions, based on current guidelines. Note that students will have the ability to work asynchronously, via CANVAS, while in quarantine.

- **What should I do if I do not feel well in class?**

If you do not feel well in class, ask your teacher(s) to call the nurse's office (due to COVID-19 protocols) for permission to go to her office.

- **What should I do if I am absent?**

If you are absent, you should return an excuse blank for each absence within 3 days of returning to school. Failure to do so may result in day(s) being marked unexcused and work for that day will receive a zero. All missed work must be made up. You may access an excuse blank from our website (www.lehighton.org) or by getting one from Mrs. Repsher in the guidance office. If absent from school, students are not permitted to attend/participate in after school extracurricular activities and athletics.

- **What should I do if I am late?**

If you report to school after 7:30 a.m. you should immediately report to the main office and sign in.

Fast Fact: Any student who signs in after 9:30 a.m. will be marked for a half day absence. In most cases, tardiness will be considered an illegal absence. Oversleeping, missing a ride or bus, or a flat tire will not excuse a student from class.

Students must arrive by 8:59 a.m. in order to be eligible to participate in athletics/after school activities.

- **What if I need to leave early?**

If you need to leave school early, you must bring a written note to Mrs. Repsher in the guidance office before or during homeroom on that day. The note must be signed by your parent/guardian requesting permission to leave and stating the reason.

- **What if my locker won't open?**

If your locker will not open, go to the main office to report the problem and they will notify maintenance to assist you.

- **Who do I contact if I have a problem with my schedule or a class?**

Contact your guidance counselor to arrange a meeting to discuss your concerns. The link to sign up for a meeting will be provided during the first week of school. If you do not have the link, email them at kmartin@lehighton.org and kcostenbader@lehighton.org.

- **What should I do if I have a technology or computer issue?**

For technical support, students should enter a support ticket with the District help desk. To do this, go to the District website, under student links and select help desk. With Canvas questions, email Mrs. Volcskai at mvolcskai@lehighton.org.

- **Where can I get a work permit?**

Work permits can be obtained in the main office.

*For all other questions, please do not hesitate to contact any faculty in the building.